

**Position:** Early Head Start Coach | **Full-Time:** 1099 Consultant Position (potential Full-Time)

**Culture:**

Trying Together is a Pittsburgh-based nonprofit that supports the work of early childhood by providing advocacy, community resources, and professional growth opportunities for the needs and rights of children, their families, and the adults who interact with them. A fast-paced organization, Trying Together looks for dedicated and passionate staff who bring positivity to their work and a solution-oriented sensibility.

**Purpose:**

Coaching is an interactive process of observation, discussion and reflection in which the coach promotes the other person's ability to grow toward identified goals. Effective coaches will build relationships with teachers based on mutual respect, demonstrate effective communication skills, practice conflict resolution and have an ongoing commitment to learning, possess good observation skills and can model best practice working with children.

The Program Level coach will have an understanding and ability to put into practice and advocate for the following guiding principles:

- Culturally and linguistically competent, family centered practice.
- Natural learning environment.
- Learner focused approach.
- Functional and meaningful activities/supports.
- Collaborative goal setting.
- Operate from a systems perspective.
- Change occurs over time.
- Coaches facilitate and participate in change.

**Responsibilities:**

- Stay current on updates and changes in national accreditation systems. (NAEYC, NAFCC, NAA,).
- Become trained in the Environment Rating Scales (ITERS, ECERS, FCCERS).
- Complete training on Practice Based Coaching.
- Become trained and proficient in the strategies of the Pyramid Model.
- Gather and track data in accordance with an identified evaluation plan.



- Participate in supervision and peer support as offered for individuals working in this capacity.
- Attend regularly scheduled meetings with other coaches, community partners and professional development/technical assistance staff.
- Facilitate a process to help teachers develop individual plans to improve their environments, teaching practices to support young children's growth and development and overall program quality.
- Offer resources and strategies to teachers to enhance relationships, create appropriate environments, and teach social emotional skills in children.
- Check in periodically with teachers to offer support and guidance.
- Contact community partners to access external support when needed.
- Assist the teacher to identify resources and supplies in accordance with individual plans.
- Willingness and ability to travel throughout the Pittsburgh region.
- Maintain confidentiality.
- Perform other duties as assigned.
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#### **Qualifications:**

- Bachelor's degree in Early Childhood Education, Family and Consumer Science, Psychology, Social Work, Sociology or a related field.
- Knowledge of local, state and national early care and education systems.
- Knowledge and education regarding developmentally appropriate practices.
- At least 2 years experience working with infants and toddlers in a group setting.
- PA Quality Assurance System (PQAS) certified instructor.
- Experience in conducting assessments.
- Knowledge of program quality rating scales.
- Experience and/or education in adult learning principles.
- Experience and/or education in Human Service work and study.
- Excellent oral and written communication skills, competent interpersonal skills and strong organizational skills.
- Ability to communicate using technology, develop reports and track data.
- Knowledge and expertise in promoting growth and development in children for any of the developmental domains (Language and Literacy, Health and Physical Development, Approaches to Learning, Social Emotional Development, Creative Arts, Science, Mathematics).
- Ability to travel to appointments, meetings, and training sessions that may require an overnight stay.
- Intermediate to advanced computer skills, Internet and email.





- Must have a valid PA Driver's License and proof of insurance.
- Must clear full background check.
- Complete mandated reporter training.

**Required Clearances:**

- Clean Act 33 Child Abuse Clearance.
- Clean Act 34 PA State Police Clearance.
- Clean Act 73 Federal Criminal History Clearance.
- Valid Driver's License and proof of insurance.
- National Sex Offender Registry (NSOR) verification.

**Benefits:**

- Competitive compensation and benefits package.
- Appreciative inquiry and strengths-based review process.

**Physical Requirements:**

- Regular kneeling, stooping, bending, and sitting on the floor.

**Wage Range:**

- \$40,000 - \$44,000 plus benefits commensurate upon experience.

**Interested Applicants:**

Submit a cover letter and resume with a minimum of three work-related references to [jobs@tryingtogether.org](mailto:jobs@tryingtogether.org). Phone calls will not be accepted. Posting will remain open until filled.

