



## Trying Together EITC Pre-k Scholarship Program Payment Agreement

Name of Pre-k Program: \_\_\_\_\_

If child applicant is granted the scholarship, you must agree to the following:

1. To abide by the EITC Pre-k Scholarship Policies and Procedures as provided by Trying Together.
2. To apply received EITC Scholarship funds to each approved child applicant's account on a prorated, semiannual basis over the agreed period of time.
3. The tuition and fees for EITC eligible children will not exceed the tuition and fees for their receiving comparable services.
4. The EITC Scholarship amount paid by Trying Together will not exceed the tuition and fees owed on the child applicant's account, including any other scholarships or payments made on behalf of the child.
5. No EITC scholarship monies shall be paid directly to the child applicant's family.
6. Agree to be paid tuition by a lump sum once in August, and once in January. The August payment will cover the prorated cost estimated for the services between August and December. The January payment will cover the prorated cost estimated for the services between January and June. The EITC Scholarship does not cover summer care, so no payments will be made for services taking place between the start and end dates of the pre-k program.
7. Trying Together EITC Scholarships are granted on a quarterly basis, as funds allow. If a Scholarship is granted in between the above stated payment times, due to an influx in funds or scholarship slot openings, the estimated prorated amount between enrollment and the upcoming payment period will be paid immediately. Following payments will abide by the standard payment schedule.
8. Agree to notify and reimburse Trying Together the remaining percentage of tuition and fees if a child applicant is unable to complete his/her term of enrollment for which the funding applies, or if the scholarship amount exceeds the approved tuition and fees, or if other scholarships or payments are made that exceed the tuition and fees. Reimbursements shall be made within 30 days.





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9. Failure to abide by these policies and procedures may result in the pre-k program's removal from current and future EITC Pre-k Scholarship program agreements and that the program will be held responsible to reimburse any remaining scholarship dollars held by the program.

By signing this form, we agree to abide by the EITC Pre-k Scholarship Policies and Procedures and items noted above.

Name of Pre-k Director: \_\_\_\_\_

Signature of Pre-k Director: \_\_\_\_\_

Date: \_\_\_\_\_

**This form must be returned with the application.**

