



# Out-of-School Time

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## Request for Proposals

Please download a copy and save to your desktop; submit your proposal as an attachment to [learning@tryingtogether.org](mailto:learning@tryingtogether.org) with the subject line “June 2026 Unconference Proposal” no later than 11:59 p.m. on March 6, 2026.

**Please design your proposal to fit a 90 minute session.**

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### Title of Session

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### Session Description

In 100 words or less, provide a summary of the content that will give proposal evaluators an accurate depiction of what will be covered in your session. If your proposal is accepted, this is the text that will be used to market the session.

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### Learning Objectives

Describe the benefits to be gained by participating in your session. You can list objectives as an ending to the following sentence: *At the end of this session, participants will be able to...*

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### Instructional Methods

List the methodologies that will be used for delivering each component of the session. Include any ways you will encourage active learning, such as case study exercises, role playing, small group discussion, facilitated brainstorming, or action plans. You may also describe any key job aids to be distributed as handouts, such as samples, checklists, or self-evaluations. (UnConferences seek to provide hands-on and interactive learning experiences.)

## Speaker Information

Individuals submitting proposals with multiple speakers should contact everyone included in the proposal to verify their interest and commitment in participating before submitting this proposal. Only provide full contact information and bios for speakers whom you have confirmed.

### Lead Presenter/Session Coordinator

Name  
Title  
Organization  
City, State, Zip  
Phone  
Email  
PQAS # (if applicable)  
Preferred pronouns

**Lead Speaker Demographic Information:** Please check the appropriate categories for the individual named above. We actively seek proposals from diverse perspectives and are committed to planning an event that features speakers with lived experience.

### Race/Ethnicity

American Indian/Alaska Native  
Asian  
Black and/or African American  
Hispanic/Latino  
Native Hawaiian/Pacific Islander  
White/Caucasian  
Two or more races  
Another race  
Decline to Answer

### Gender Identity

Male/Man  
Female/Woman  
TransMale/TransMan  
TransFemale/TransWoman  
Genderqueer/Gender Nonconforming  
Something Else  
Decline to Answer

### Attach a resume or enter a brief bio for this presenter.

In general, bios should be written in a narrative format and include name, current title, current organization and a few sentences containing biographical information that illustrate qualifications to speak on a specific topic.

### Second Presenter

Name  
Title  
Organization  
City, State, Zip  
Phone  
Email  
PQAS # (if applicable)  
Preferred pronouns

**Second Speaker Demographic Information:** Please check the appropriate categories for the individual named above.

### Race/Ethnicity

American Indian/Alaska Native  
Asian  
Black and/or African American  
Hispanic/Latino  
Native Hawaiian/Pacific Islander  
White/Caucasian  
Two or more races  
Another race  
Decline to Answer

### Gender Identity

Male/Man  
Female/Woman  
TransMale/TransMan  
TransFemale/TransWoman  
Genderqueer/Gender Nonconforming  
Something Else  
Decline to Answer

**Attach a resume or enter a brief bio for this presenter.**

## Other Speaker Questions

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How will you ensure that your content reflects diverse perspectives and avoids perpetuating stereotypes?

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How will you design your presentation to engage and include participants from diverse backgrounds, and ensure that your session will be inclusive and accessible?

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Is there anything else you would like us to know about you or your experience with the topic?